

Board of Education Special Regular Meeting

November 18, 2021

6:00 P.M.

**Zanesville City Schools
Administration Building**

**956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Vicky French - President
Scott Bunting - Vice President
Kyle Baldwin
Valencia Clark
Bret Hickman*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

TABLE OF CONTENTS

November 18, 2021
Regular Board Meeting – 6:00 p.m.

A.	CALL TO ORDER – President		
B.	PLEDGE OF ALLEGIANCE		
C.	ROLL CALL – Mike Young.....	Page	1
D.	INTRODUCTION OF GUEST	Page	1
	Zanesville City Schools New Board Members - Kevin Appleman		
	Do the Right Thing Essay Contest - Adrian Williams		
E.	ZEA PRESENTATIONS/COMMENTS		
F.	STUDENT REPORTS/UPDATES		
G.	ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES		
H.	REPORT OF BOARD OF EDUCATION		
	1. Approval of Minutes	Page	1
	LEGISLATIVE AND OTHER TOPICS		
	PUBLIC PARTICIPATION		
I.	REPORT OF TREASURER OF THE BOARD OF EDUCATION – Mike Young		
	1. October Financial Reports	Page	2
	2. Reconciliations.....	Page	2
	3. Monthly Financials – Zanesville Community High School	Page	2
	4. Five-Year Forecast.....	Page	2
	5. Five-Year Forecast - Zanesville Community High School.....	Page	2

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

1.	Employment - Certificated.....	Page 3
2.	Employment - Classified.....	Page 3
3.	Employment - Substitutes/Home Instructor.....	Page 4
4.	FMLA Leave of Absence.....	Page 5
5.	Leave of Absence.....	Page 5
6.	Supplemental Contracts	Page 6
7.	21 st Century Program - Extended Day Stipend.....	Page 6
8.	21 st Century - Aides	Page 6
9.	Stipends - Concessions	Page 7
10.	Fieldtrip - ZHS Language Travel Group	Page 7
11.	Volunteers	Page 8
12.	Extended Time - Administrative Support	Page 8
13.	Zanesville Community High School Treasurer	Page 8

**J. SUPERINTENDENT’S RECOMMENDATION – Doug Baker
BUSINESS RECOMMENDATIONS**

14.	Mount Vernon University Agreement	Page 9
15.	Resolution - Employment of Substitutes	Page 9
16.	Right of Way Donation.....	Page 9

**J. SUPERINTENDENT’S RECOMMENDATION – Doug Baker
OTHER RECOMMENDATIONS**

17.	Policy Items for Adoption.....	Page 10
-----	--------------------------------	---------

K. REPORT/DISCUSSION ITEMS Page 10

L. BOARD COMMITTEE UPDATES Page 10

Legislative Liaison – Kyle Baldwin
Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Bret Hickman
Insurance Committee –
Buildings & Grounds Committee – Scott Bunting
Business Advisory Council – Kyle Baldwin

M. CLOSING COMMENTS Page 11

N. EXECUTIVE SESSION..... Page 11

O. MEETING ADJOURNMENT..... Page 12

C. ROLL CALL – Mike Young

_____ Baldwin _____ Bunting _____ Clark _____ French _____ Hickman

D. INTRODUCTION OF GUEST

Zanesville City Schools New Board Members - Kevin Appleman

Lori Lee

Janet Johnson Long

Do the Right Thing Essay Contest - Adrian Williams

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education and Special Meeting on October 1, 2021 and Regular Meeting on October 21, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ Clark _____ French _____ Hickman

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. October Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for October:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the October 2021 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2021 through June 30, 2026.

5. Five-Year Forecast - Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2021 through June 30, 2026.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Clark _____ French _____ Hickman _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Employment - Certificated

Approve the following certificated personnel as listed for the 2021-2022 school year, pending appropriate licensing requirements and background checks:

Tracey Achee – Physical Education Teacher at Zane Grey Elementary/Intermediate
Experience: Step 2 College: Sam Houston State University
Effective Date: October 25, 2021 Amount: BA

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ French _____ Hickman _____ Baldwin _____ Bunting

2. Employment - Classified

Approve the employment of Ruth Bowers as an Educational Aide 1:1 at John McIntire Elementary, effective date of employment is October 25, 2021. Salary will be MD Aide, step 0 from the appropriate salary schedule pending licensure and background check.

Approve the employment of Catherine Meilander as an Educational Aide at Zane Grey Intermediate, effective date of employment is October 25, 2021. Salary will be MD Aide, step 4 from the appropriate salary schedule pending licensure and background check.

Approve the employment of Kayla Riddlebarger as an Educational Aide 1:1 at Zane Grey Elementary, effective date of employment is October 25, 2021. Salary will be MD Aide w/AA, step 0 from the appropriate salary schedule pending licensure and background check.

Approve the employment of Brittany Dusenberry as an Educational Aide at Zane Grey Elementary, effective date of employment is October 29, 2021. Salary will be MD Aide, step 0 from the appropriate salary schedule pending licensure and background check.

Approve the employment of Paige Coss as a Preschool Educational Aide at Zane Grey Elementary, effective date of employment is November 8, 2021. Salary will be Regular Aide, step 0 from the appropriate salary schedule pending licensure and background check.

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

Approve the employment of Beverly Jones, Temporary Food Service at Zane Grey Elementary, effective date of employment is October 3, 2021. Salary will be Cafeteria II, step 7 from the appropriate salary schedule pending certification and background check.

Approve the employment of Jill Smith, Educational Aide 1:1 at John McIntire Elementary, effective date of employment is November 15, 2021. Salary will be Regular Aide, step 0 from the appropriate salary schedule pending certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Baldwin _____ Bunting _____ Clark

3. Employment - Substitutes/Home Instructor

Approve the following substitutes as listed, as and when needed, pending appropriate certifications and background checks for the 2021-2022 school year:

Substitute Teacher		
Portsha Baker		

Substitute Food Service		
Betty Bailey		

Substitute Custodians		
Dawn Williams		

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2021-2022 school year:

Home Instructors	
Kaleigh Harris	Nicole Karch

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Baldwin _____ Bunting _____ Clark _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. FMLA Leave of Absence

Approve a leave of absence for Katrina Vandegriff, Teacher at Zanesville Community High School, effective October 6, 2021 to October 18, 2021.

Approve a leave of absence for Lauren France, Teacher at John McIntire Elementary and National Road Elementary, effective October 21, 2021 to January 12, 2022.

Approve a leave of absence for Jodi Conley, Teacher at John McIntire Elementary, effective August 25, 2021 to November 15, 2021.

Approve a leave of absence for Dawn Dalzell, Food Service at Zane Grey Intermediate, effective September 27, 2021 to December 13, 2021.

Approve a leave of absence for Peggy Hamilton, Intervention Specialist at Zanesville High School, effective October 12, 2021 to January 4, 2022.

Approve a leave of absence for Beth Perry, Transportation/Food Service, effective November 22, 2021 to December 6, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ Clark _____ French _____ Hickman

5. Leave of Absence - Classified

Approve a leave of absence for Kelly Jarvis, Food Service at National Road Elementary, effective November 5, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Clark _____ French _____ Hickman _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Supplemental Contracts

Approve the following supplemental contracts as listed pending required certifications and background check for the 2021-2022 school year:

First Name	Last Name	Season	Sport	Position	Exp	Class
Donald (DJ)	Harris	Winter	Basketball - Boys	JV Head Coach	0	VI
Jennifer	Winland	Fall	Volleyball	9th Grade Coach	3	IX
Jason	Dille	Winter	Wrestling	Varsity Head Coach	0	IV
Keisha	Tyson	Winter	Cheerleading	9 th Grade Advisor	0	VIII
Hillary	Collins	Winter	Cheerleading	JV Advisor	0	VIII
JT	Raymond	Spring	Baseball	JV Coach	6	VII
Tom	Crowley	Spring	Baseball	Varsity Assistant Coach	0	VII
Payton	Norris	Winter	Ski Club	Advisor	3	X

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ French _____ Hickman _____ Baldwin _____ Bunting

7. 21st Century Program - Extended Day Stipend

Approve the following individuals as listed to receive stipends to be paid from a grant through 21st Century, for administering the Extended Day Program for the 2021-2022 school year:

Michael Emmert	John McIntire Elementary	\$6000
Libby Hitchens	National Road Elementary	\$6000
Mark Stallard	Zane Grey Elementary	\$6000

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Baldwin _____ Bunting _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

8. 21st Century - Aides

Approve the following personnel as listed as 21st Century After-School tutors for a portion of the 2021-2022 school year. Tutors will be funded through Federal Programs, at the rate of \$12 per hour plus fringes. Program operates from 3:10-5:40pm each day per schedule. One aide will work each morning from 7:45-8:45am. 21st Century Coordinator will develop schedule of operation:

Aides:

Germany Lee	Kyle Ludwig
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Baldwin _____ Bunting _____ Clark _____ French

9. Stipends - Concessions

Approve the following individuals as listed for annual stipends for the 2021-2022 school year:

Name	Building	Amount	Purpose
Carrie Bunting	ZHS	\$4,500	Concessions
Allison Doyle	ZHS	\$4,500	Concessions

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ Clark _____ French _____ Hickman

10. Fieldtrip - Zanesville High School Language Group

ZHS Language travel group is requesting approval for a third trip to Europe with destinations including London, Paris, Barcelona and Rome. The requested tour dates are June 7, 2023 to June 19, 2023. The total student cost of the tour is \$4,835 to be paid by participating individuals with the help of fundraisers if interest for these activities exists. This price includes all transportation, hotels, museum and activity tickets, two meals a day and a round the clock tour director and local guides. The tour is organized through EF tours, a company that we have traveled with on both of our previous tours.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Clark _____ French _____ Hickman _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

11. Volunteers

Approve the following list of volunteers as listed for the Zanesville City Schools for the 2021-2022 school year pending appropriate certifications and backgrounds checks:

Name	Building	Type
Nikko Simpson	ZHS	Football

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ French _____ Hickman _____ Baldwin _____ Bunting

12. Extended Time - Administrative Support

Approve the following personnel as listed for extended time for EMIS data related to Special Programs, COVID-19, Gifted and PEBT. Approval is up to 50 hours at their hourly rate and will be paid using ESSER Funds.

Margie Lee	EMIS Coordinator
Carol Cramer	Administrative Assistant
Erica Van Kirk	Administrative Assistant

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Baldwin _____ Bunting _____ Clark

13. Zanesville Community High School Treasurer

Approve a four-year contract extension for Michael Young, Treasurer of the Zanesville Community High School beginning August 1, 2022 through July 31, 2026. Salary will be \$15,000 effective August 1, 2021. This contract was previously approved by the Board of Directors of the Zanesville Community High School at their October 2021 meeting.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Baldwin _____ Bunting _____ Clark _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

14. Mount Vernon University Field Experience and Student Teaching Agreement

Approve the attached agreement between Zanesville City Schools and Mount Vernon University to provide Field and Student Teaching experiences for 2021-2022. This Agreement is subject to annual review with a deadline of May 15th for written notification of cancellation.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ Clark _____ French _____ Hickman

15. Resolution - Employment of Substitutes

Approve the attached temporary resolution regarding qualifications for the hiring of Substitute Teachers due to COVID-19 for the 2021-2022 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Clark _____ French _____ Hickman _____ Baldwin

16. Right of Way Donation

Approve donating a total 0.11 acres of right of way land on parcels 82-26-01-01-000 and 82-21-01-24-000 to the City of Zanesville. The land is to be used as part of the Pine/Pershing project.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ French _____ Hickman _____ Baldwin _____ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

17. Policy Items for Adoption:

Policy 1530	Evaluation of Principals and Other Administrators
Policy 2271	College Credit Plus Program
Policy 2370.01	Blended Learning
Policy 3220	Standards-Based Teacher Evaluation
Policy 3432	Professional Staff Sick Leave
Policy 4432	Classified Staff Sick Leave
Policy 5111	Eligibility of Resident/Non-Resident Students
Policy 5111.02	Educational Opportunity for Military Children
Policy 5200	Attendance
Policy 5336	Care of Students with Diabetes
Policy 5350	Student Mental Health and Suicide Prevention
Policy 5464	Early High School Graduation
Policy 5516	Student Hazing
Policy 6114	Cost Principals - Spending Federal Funds
Policy 8330	Student Records
Policy 8462	Student Abuse and Neglect
Policy 8600	Transportation
Policy 8651	Non-Routine Use of School Buses

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Baldwin _____ Bunting _____ Clark

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Kyle Baldwin
Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Bret Hickman
Insurance Committee –
Buildings & Grounds Committee – Scott Bunting
Business Advisory Council – Kyle Baldwin

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

N. EXECUTIVE SESSION (con't)

_____ matters required by federal law or state statues to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Baldwin _____ Bunting _____ Clark _____ French

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ Clark _____ French _____ Hickman